

		<b>UMB Commercial Card</b>	
		<b>Mobile App</b>	<b>Desktop/Website</b>
<b>For Cardholders*</b>			
Capture receipts directly within the Mobile App.		✓	
Attach receipt images to expenses		✓	✓
Code transactions and submit expenses		✓	✓
Review account and transaction details		✓	✓
Search and filter recent transactions		✓	✓
Access statements			✓
<b>For Approvers</b>			
Review expenses submitted for approval		✓	✓
Approve transactions		✓	✓
Request more details on specific transactions		✓	✓
Capture and manage receipt images		✓	✓
Search and filter recent transactions		✓	✓
<b>For Administrators</b>			
<b>Administrative Functions:</b> <ul style="list-style-type: none"> <li>➤ Manage GL codes and workflow</li> <li>➤ Perform e-mail management</li> <li>➤ Grant or restrict user access to UMBC</li> <li>➤ Map cardholders to accounts</li> </ul>			✓
<b>Card Management:</b> <ul style="list-style-type: none"> <li>➤ Create new account</li> <li>➤ Manage/Close existing account</li> <li>➤ View authorizations</li> <li>➤ Increase card limits</li> <li>➤ Change card authorization strategy</li> <li>➤ Reissue plastic</li> </ul>			✓
<b>Reporting:</b> <ul style="list-style-type: none"> <li>➤ Perform Transaction Search</li> <li>➤ Access Statement Manager</li> </ul>			✓
<b>Pay My Bill:</b> <ul style="list-style-type: none"> <li>➤ Pay the balance due on Control Account</li> </ul>			✓

**\* PLEASE NOTE:** For Cardholders to access UMB Commercial Card from their mobile device, the employee must have already been provided with user credentials to UMBC and be successfully mapped to their card account.